

## 100<sup>th</sup> Technical Panel Meeting Minute for Approval

### Present (via conference call)

Derek Ellery (DE) – Jurit (TP Chair)  
Amanda Hancock (AH) – CMA (TP Secretary)  
Jeremy Atkinson (JA) - CMA  
Damian Sharp (DSH) – CMA  
Cosmin Diaconita (CD) – WICS  
Stephen McIntosh (SMcl) - SWW  
Thomas McDade (TMcD) - IBW  
Fiona Matheson (FM) – SWBS  
Robin Donald (RD) – Castle  
Calum McLeod (CMcL) - Castle  
Paul McLaughlin (PMcL) – CBW  
Emily Jerrome (EJ) – W2B  
Brianna Kearney (BK) – Everflow  
Matthew Glover (MG) – Wave  
Nicola Balfour (NB) – Veolia  
Alastair Ross (AR) – Commercial Water Solutions  
David Innes (DI) – WICS  
Mark Whittall (MW) - WPL

### Apologies

David Sigsworth (DS)– CMA – (TP Chair)  
Richard Lavery (RL) – Scottish Water  
Emma Blaik (EB) – Brightwater  
Jonathon Astley (JAS) – Pure Utilities

#### 1. Minute

AH advised that SWW had provided some comments that were tracked in the updated document issued. The changes were accepted by the meeting and the Minute was approved. The CMA would update a clean copy to the web.

#### 2. Actions and Administrative Update

AH noted that actions AP565 and AP566 were complete. AH asked SWW if they had received many views from Participants on engagement with the upcoming Principles of Charging process. SMcl advised that only one LP had provided input.

AH suggested leaving the action open, and took the opportunity to remind participants that this is an opportunity to get involved shaping discussions and what engagement with the wider Market should look like. AH also highlighted that GW had advised the Principles of Charging working group is likely to be re-established and that its crucial that the group recognises the importance of engagement with the wider Market. FM also noted that it had been suggested at the last session that the SSG may be an appropriate forum for that engagement.

AH noted that there had been no Change Proposals withdrawn or rejected since the last meeting. AH did note that following the update on the SIC discussion at the most recent MPF it was likely to withdraw MCCP300 which dealt with the standardisation of SIC codes, subject to the caveat that should the CMA Board's view change on the

incremental benefit over and above the new SAA data items, then it could be re-introduced.

AH noted M CCP295 Addition of SAA Class and Core Description and M CCP302 March Release CSD Consolidation had been implemented on the 21<sup>st</sup> March 2024.

AH noted no new Commission Changes had been approved or introduced. Two new Bulletins had been issued since the last meeting. BU163 covering the Software Release v7.4 was issued on 15<sup>th</sup> March, and BU164 advising Participants of system availability on the 6<sup>th</sup> April was issued on 4<sup>th</sup> April 2024. AH also noted that CMACPx266 was implemented successfully at this time.

No new MPF / TP dates had been proposed, but this would be updated for the next meeting. AH also advised that the current plan was to host the December 2024 meeting in person at the CMA's offices in Stirling.

### 3. Change Proposals in Progress

AH noted there were no Change Proposals in progress at this time.

### 4. New Change Proposals

#### **M CCP305 – Update to Customer Name during Temporary Disconnection**

This change proposal was brought forward from the earlier MPF meeting for approval. No additional comments were received and the M CCP was approved. CMA will prepare the Final Report and submit to WIC for consultation.

**AP568 CMA to prepare Final Report for M CCP305 for submission to WICS for consultation.**

#### **O CCP073 – Customer Requested Temporary Disconnections**

This change proposal was brought forward from the earlier MPF meeting for approval. No additional comments were received and the O CCP was approved. CMA will prepare the Final Report and submit to WIC for consultation.

**AP569 CMA to prepare Final Report for O CCP073 for submission to WICS for consultation.**

### 5. Forward Planning Report

AH advised that CMACPx258 Party Issues for March and CMACPx261 Website Performance Dashboards were delivered as part of the March Release. AH noted that any feedback on the new dashboards would be greatly appreciated. CMACPx262 Backdated TTRAN RA, CMACPx263 Script to amend SPID DEREG date and CMACPx266 Bulk Upload of SAA Class and Core Description were delivered as additional services. One new CP had been introduced, CMACPx268, which involved an update to the underlying processing software for MVI and other CS file import / export activity.

DSH noted an additional CMACPx that had recently been introduced. CMACPx271 amending a SPID Dereg date had been delivered as an additional service.

AH noted the current performance charge fund sits at just under £1.9m.

## 6. Water Commission Update

CD advised that the new Deemed Contract Leaflet was now on the web. CD also noted that David Satti had been appointed as the interim CEO and the accountable officer at WICS for up to 12 months. No further update yet on a permanent appointment.

## 7. Any Other Business

### Market Audit

AH took the opportunity to remind Participants about their audit submission deadline which was on the 26<sup>th</sup> April.

RD noted that this would be his last TP meeting and that Calum McLeod would be taking over. He has been with Castle for almost 10 years and has plenty of knowledge and experience to bring.

AH took the opportunity to thank Robin for all his contributions over the years in both the TP and MPF along with many working groups.

There being no further business, DE closed the meeting.

### Action Summary

Action	Subject	Update
<i>From the minute of the 99<sup>th</sup> Meeting (14 December 2023)</i>		
<b>AP567</b>	LPs to provide any views on how they should be engaged in the next Scottish Government Principles of Charging process.	Ongoing
<b>AP568</b>	CMA to prepare Final Report for MCCP305 for submission to WICS for consultation.	
<b>AP569</b>	CMA to prepare Final Report for OCCP073 for submission to WICS for consultation.	