

## 104<sup>th</sup> Technical Panel Meeting Minute for Approval

### Present (via conference call)

David Sigsworth (DS) – CMA – (TP Chair)  
Amanda Hancock (AH) – CMA (TP Secretary)  
Jeremy Atkinson (JA) - CMA  
Damian Sharp (DSh) – CMA  
Thomas McDade (TMcD) - IBW  
Cosmin Diaconita (CD) – WICS  
David Innes (DI) – WICS  
Fiona Matheson (FM) – SWBS  
Gail Walker (GW) – Consumer Scotland  
Matthew Glover (MG) – Wave  
Richard Lavery (RL) – Scottish Water  
Mark Whittall (MW) - WPL  
Calum McLeod (CMcL) - Castle

### Apologies

Alastair Ross (AR) – Commercial Water Solutions  
Emily Jerrome (EJ) – W2B  
Nicola Balfour (NB) – Veolia  
Jonathon Astley (JAS) – Pure Utilities

#### 1. Minute

AH advised that no comment had been received, and no comments were raised in the meeting. The Minute of 17 October 2024 was approved by the meeting.

#### 2. Actions and Administrative Update

AH noted that all actions were now complete. There were no Change Proposals withdrawn or rejected. AH noted that M CCP303, M CCP306, M CCP307 and M CCP308 had been approved and were awaiting implementation with the March Release.

AH noted no new Commission Changes had been approved or introduced. No new Guidance Notes had been issued since the last meeting, with one bulletin, BU166, in relation to CMA Office and Central Systems availability in December / January was issued on 4<sup>th</sup> December 2024.

No new MPF / TP dates had been proposed.

#### 3. Change Proposals in Progress

AH noted there were no Change Proposals in progress at this time.

#### 4. Potential Change Proposals brought forward from MPF

##### **M CCP309 Notify Non-Market Meter Swap to affected LP**

This CP was brought forward from the MPF and is seeking approval by the TP. The proposal introduces a new notification to an affected LP when SWW undertakes a meter swap on a Non-Market meter, and will be delivered in the September 25 Release. The meeting approved this proposal, and the CMA will look to complete the Final Report and submit to WICS for consultation.

**AP575 CMA to prepare Final Report and submit M CCP309 to WICS for consultation.**

**M CCP311 Introduction of Transaction to cancel Future-Dated Changes**

This CP was brought forward from the MPF and has been circulated to participants at the CS User Group meeting. The proposal involves a change to the Future Dated Transactions CP (via M CCP303) to introduce a new cancellation transaction. This proposal was approved by the TP and CMA will look to complete a Final Report and submit to WICSs for consultation.

**AP576 CMA to prepare Final Report and submit M CCP311 to WICS for consultation.**

## 5. Forward Planning Report

AH noted that C MACPx273 which covers the routine delivery of party issues for the March 25 Release has now been approved, along with C MACPx280 which has now been approved and implemented. This involved an additional service to amend a TTRAN registration date. C MACPx277 which was another proposed additional service has now been withdrawn.

The available performance charge cash now stands at just under £1.94m.

AH also noted that the late payment table for the new FY24/25 was now updated.

## 6. Water Commission Update

CD noted that the Consultation on the Measures in Support of the Retail Market has now closed, and CD thanked those who have responded to the consultation and been involved in the development of the Code of Practice process. WICS will now review comments and look to publish a decision in February 2025.

CD also noted that Andrea Mancini was leaving WICS and any queries should be addressed to David Innes or Cosmin DiaConita.

## 7. Any Other Business

AH advised that ThreeSixty (Kelda) Water Services has had their licence revocation approved (due to their earlier exit from the Market). This took effect from 7<sup>th</sup> November 2024.

AH further noted that this meeting would be Richard Lavery's last meeting as he would no longer be Scottish Water's TP Representative. Stephen McIntosh would be taking over this role from the next meeting. AH took the opportunity to thank Richard for his many valuable contributions over the years sitting as a key member of the Technical Panel.

There being no further business, DS closed the meeting.

### Action Summary

Action	Subject	Update
<i>From the minute of the 102<sup>nd</sup> Meeting (15 August 2024)</i>		

<b>Action</b>	<b>Subject</b>	<b>Update</b>
<b>AP571</b>	CMA to prepare Final Report for MCCP303 for submission to WICS for consultation.	Complete
<b>AP572</b>	CMA to prepare Final Report for MCCP304 for submission to WICS for consultation.	Complete
<b>AP573</b>	CMA to prepare Final Report for MCCP306 for submission to WICS for consultation.	Complete
<b>AP574</b>	CMA to prepare Final Report for MCCP307 for submission to WICS for consultation.	Complete
<b><i>From the minute of the 104<sup>th</sup> Meeting (17 October 2024)</i></b>		
<b>AP575</b>	CMA to prepare Final Report for MCCP309 and submit to WICS for consultation.	
<b>AP576</b>	CMA to prepare Final Report and submit MCCP311 to WICS for consultation.	